

# Mosaic Clubhouse

## Engagement Worker Job Pack



Mosaic

Clubhouse

## SUMMARY

### Salary

- The Salary for the Engagement Worker is £31,358

### Hours

- Full Time, Permanent

### Location

- Mosaic Clubhouse, Brixton.
- Flexible working can be arranged.

### Reporting to

- Employment, Information & Training Coordinator



*Mosaic has helped me so much since I started. Whilst doing worthwhile activities and accumulating skills, I've grown in confidence, become more sociable and developed meaningful friendships. I can now see possibilities for the future.* Nicola, Mosaic member



## ABOUT THIS ROLE

The Employment, Education and Information Unit is dedicated to providing members with opportunities to access employment and education opportunities. It also manages the Information Hub, a signposting, referral and advice service aimed primarily at the general public in Lambeth. In supporting members to achieve their vocational goals, the Unit engages members in the work-ordered day which includes the creation of a regular newsletter, employment and course bulletins, job skills workshops and other unit tasks.

The Engagement Worker in the Employment, Education and Information Unit will support members on their recovery journeys. Principally, this will involve helping members to access the work-ordered day as well as employment and education opportunities. This will include managing employment placements and working closely with agencies such as Job Centre Plus and Pret Rising Stars, supporting members with all that is required to make successful job applications for sustainable positions.

This is a full-time position and the post-holder is required to work to the ethos of recovery with the specific role of engaging members and organising the work so that it is accessible to all. At all times, the post-holder will work in partnership with the members and staff of Mosaic Clubhouse to promote participation in all the work generated by the clubhouse, including decision making and governance.

*I'm just really chuffed with my new laptop, it's going to open a lot of doors for me. It will really act as an engine for me to get on my feet, talk to family and stay connected. Also in looking for work, it will really help me to get a CV together. A member who got support from our Digital Inclusion project*

## ABOUT MOSAIC CLUBHOUSE

Mosaic Clubhouse supports people in the London Borough of Lambeth who are living with severe and often enduring mental health issues, enabling them to regain the confidence and skills necessary to lead productive and satisfying lives. We offer a wide range of opportunities, access to education and employment, crisis support and information and signposting to other local organisations.

Mosaic's approach is built on the internationally recognised Clubhouse model of rehabilitation whereby staff and attendees work together to run the Clubhouse. This is a uniquely effective model of co-production, combining voluntary participation, peer support and the skill of our staff team to engage members. It allows individuals to identify their skills and talents and achieve their aspirations and embeds mutual respect between service users and support staff. We currently have 400 active members.

We create a nurturing environment where our members can find purpose and grow together while making use of their skills to foster a sense of purpose and progress. Together, we work towards building a brighter future for those on their journey to mental wellbeing. Our mission is to support the recovery of those facing mental health challenges by providing them with opportunities to work, learn, and contribute their talents within a community of mutual support.

Although Mosaic is part of an international network of Clubhouses, we are the only accredited Clubhouse currently operating in the UK.

We are looking for outstanding people from a diverse range of backgrounds to join our organisation and contribute to our work to create lasting change for those in Lambeth living with and recovering from mental health challenges. Read on to learn more about what we are looking for in this role.

## MOSAIC NUMBERS

In the last financial year Mosaic Clubhouse has welcomed more than 500 members and the Information Service received almost 1000 visits and processed almost 400 referrals for membership.

We have 19 dedicated staff and for the 2022/2023 financial year we had a turnover of £1.27m. 70% of our funding comes from the local alliance statutory grant and the rest is from fundraised sources.

*Coming to Mosaic gives you an opportunity to get out of the house, even though you're working here, you still meet people and socialise. I think it helps build your confidence and improve your social skills. Jamell, a young adult Mosaic member*

## JOB DESCRIPTION

### Employment and Education Support

- Working in partnership with clubhouse members and staff, assist members to access and maintain employment opportunities, whether through TEPs, supported or independent employment.
- Promote the uptake of educational opportunities, both those provided within the clubhouse and within the wider community.
- Assist members to build a positive relationship with the clubhouse by identifying and achieving goals, then building on these achievements to make further progress.

### Clubhouse Participation

- Comply with Mosaic Clubhouse's policies and procedures in line with Clubhouse International standards, in accordance with all instructions, information and training supplied.
- Work alongside members, respecting and promoting the ethos and philosophy of Mosaic Clubhouse.
- Help members and staff to create a welcoming atmosphere for visitors and members.
- Promote positive understanding and awareness of mental health issues amongst others and promote Mosaic Clubhouse and its model of recovery, within the wider community.
- Attend, participate, and chair meetings within Mosaic Clubhouse, encouraging and facilitating the participation of members in governance and decision making.
- Attend and participate in the social and leisure activities at Mosaic Clubhouse, in the spirit of the Clubhouse philosophy. This will include some evening, weekend and public holiday work, on a rota basis.
- Participate in routine cleaning and maintenance tasks as required.

### Unit support

- Contribute to the planning and implementation of all activities and programmes hosted by the EEI Unit under the guidance of the EEI Coordinator and the Programme Manager.
- Motivate and engage members in the work of the EEI Unit, identifying and delegating tasks, providing supervision and support needed by the members.
- Collect and submit data reports in a timely manner as agreed with the senior coordinator of the Unit.
- Ensure that agreed systems are adhered to in the operations of the Unit, including data protection.
- Other duties, as may from time to time be agreed with the Chief Executive, and Programme Manager or Employment, Information & Training Coordinator.
- Information governance and confidentiality
- All staff will be given training in information governance and its importance and will be expected to undertake and successfully complete an online assessment to demonstrate their competence in this area.

*I'm now working full time. I'm very grateful to Mosaic Clubhouse for the support received in achieving this goal.*

Mosaic member

## PERSON SPECIFICATION

### Essential Criteria

1. Educated with good passes at A level standard or equivalent.
2. Good IT skills.
3. Commitment to supporting individuals toward successful employment outcomes.
4. Understanding of the barriers to participation faced by people living with a mental illness.
5. Strong verbal and written communication skills.
6. Research skills.
7. Resourcefulness.

### Preferred Criteria

1. Proven track record of motivating and supporting individuals toward vocational outcomes.
2. Evidence of further study/training since leaving school.
3. Knowledge of Lambeth-based opportunity and support systems.
4. Prior experience of working with databases.
5. Ability to motivate people to participate, organising and breaking down tasks to support this.
6. Understanding of the impact of social disadvantage.
7. Commitment to a recovery-focused approach, in which the people who seek support are empowered to support themselves more independently.

### Requirements of the role:

- Right to work in the UK
- The post is subject to a police check of previous criminal convictions with the Disclosure and Barring Service

We believe that diversity makes for a stronger team and want our organisation to better reflect the communities we serve. Therefore, we are actively seeking applicants from Black, Asian and minority ethnic backgrounds for this role.



*I'm able to enjoy life again and education is a big part of that.  
The course at Mosaic gets me out the house and gives me something to look  
forward to each week. Joe, Mosaic member*



## HOW TO APPLY

**The closing date for this position is Friday 20th September 2024.  
Interviews will be held during the week commencing 23rd September 2024.**

If this sounds like the role and organisation for you, please send your CV and a cover letter addressing the Job Description and Person Specification to:

**[l.elliott@mosaic-clubhouse.org](mailto:l.elliott@mosaic-clubhouse.org)**

When writing your cover letter, please ensure that you provide specific examples to demonstrate your competencies, achievements and skills addressing each of the criteria set out in the Person Specification. We recognise that your experience may be from unpaid roles as well as paid employment – please include any voluntary work if it helps show why you are the right candidate for the role.

**If you want to have a chat about the role please contact:**

**Lee Elliott, Employment, Information & Training Coordinator**

Email: as above

**T: 020 7924 9657**

*I used to say to say that I'm all alone, now I know that isn't true. I was born in South America and found true friends in London. In Mosaic Clubhouse I have always been welcomed with open arms.*

Jorge, Mosaic member



**Mosaic**

Clubhouse